



Green Dragon Bowmen

PATRON:THE LORD COBBOLD

Constitution

Amended 01 June 2018

1. The club shall be known as "The Green Dragon Bowmen".
2. The purpose of the club shall be the practice and furtherance of archery.
3. The club shall be affiliated to Archery GB, formerly known as Grand National Archery Society, the Southern Counties Archery Society and the Hertfordshire Archery Association.
4. All shooting members of The Green Dragon Bowmen shall be members of the above bodies **and will agree to comply with the clubs & Archery GB rules of shooting.**
5. A Committee elected at the Annual General Meeting by the Full Members of the club shall administer the affairs of the club.
6. **The closing date for nomination(s), (for posts that are currently filled and the Officer(s) are re standing) will be 2 weeks before the meeting, (and in writing to the club secretary, so that ballot papers can be arranged for the AGM), except where a post is vacant and only then will nomination(s) be accepted at the meeting, (if more than 1 nomination is made for a open post, voting will take place by those full club members present).**
7. The Executive Committee shall consist of Chairman, Vice-Chairman, Secretary and Treasurer. No member may be elected to more than one of these posts. The club may invite any persons to accept appointments as Patron, President and Vice President(s). Both President and Vice President(s) shall be appointed for a term of three years, but may be appointed for a further term or terms. All committee posts shall be elected annually.
8. A quorum for Committee meetings shall consist of two members of the Executive Committee and 25% of other Committee members.
9. The President or Vice President shall take the Chair at the AGM.
10. The Treasurer shall submit to the AGM the audited accounts of the club for the past year.
11. Every full member of the club shall pay an annual subscription, as recommended and agreed at the AGM. Any member whose subscription

is six weeks in arrears shall automatically forfeit the rights of membership.

12. Non Shooting Social Members shall be allowed to join the club for a fee set at the AGM. Social members shall have no voting rights but will be given the combination to the hut. No persons other than adult club members shall be given the combination of the club hut lock.
13. A responsible adult must accompany shooting members under the age of eighteen years at all times and can only shoot in the presence of a full adult club member.
14. Visiting archers and members' guests may shoot only on production of valid proof of Archery GB membership (membership card, club etc), and must be accompanied by at least one Full Club Member and has completed the visiting archers' log. Members of other clubs may be invited to shoot at the clubs indoor shooting venue, but must pay the current shooting fee and abide by both club and Archery GB rules.
15. The club shall be empowered to appoint Honorary Members.
16. Prospective members will be given a copy of the clubs constitution and the clubs rules of shooting when asked to complete the club application form which must then be approved at a club meeting.
The club shall reserve the right to refuse membership to any individual it considers would not be of benefit to the club.
 - a) The Secretary will give temporary acceptance to all applicants on receipt of the application form and the relevant fees.
 - b) Membership may be refused without giving reasons to the applicant.
 - c) All applicants will agree to abide by the club rules and will sign the application form to this effect.
17. The property of the club shall be invested in the Chairman, Vice-Chairman Secretary and Treasurer for the time being as Trustees. Unless the Committee shall otherwise direct, the Treasurer shall be in charge of the club's banking account and shall be responsible for the receipt of all monies due to the club and the payment of all monies due from the club. The club's financial year shall run from 1st April to 31st March unless the Committee may at any time resolve that the financial year should be varied.
18. Extraordinary General Meetings may be convened on receipt by the Secretary of a written request from at least five members of the club, who shall specify the purpose for which such a meeting is requested. The Secretary shall take steps to convene such a meeting within twenty days of receipt of the request and inform all voting members accordingly. The Agenda shall therefore state the purpose of the meeting and no other business may be conducted at such a meeting.
19. The President or Vice President shall take the Chair at an EGM.

20. The club shall reserve the right to expel any members at a properly convened EGM, stating their reasons. The subscription of members so expelled shall be forfeited.
21. All club trophies shall be signed for by the winners and a record of their contact details shall be kept by the Secretary.
22. Any club member who does not comply with both Archery GB and the club shooting rules will not be invited to renew their membership. This also includes members who do not comply with the club's hut and equipment security measures. (A verbal warning will be issued first, followed by a written warning after which if the situation re-occurs, membership will be withdrawn).
23. The address of the club shall be that of the Secretary for the time being.
24. The club shall appoint an auditor.
25. **The club will comply with the conditions of the General Data Protection Regulations (GDPR) as introduced on 25th May 2018.**
26. Changes to the constitution will be made following a majority vote at a committee meeting.

NOTE: All club members are entitled to attend club/committee meetings and take part in the discussions.